

Privacy Policy regarding the processing of personal data of the website
<https://www.gtk.ch>

In accordance with the Federal Data Protection Act (FDPA), we provide you with the necessary information regarding the processing of personal data collected **during your experience on our website**.



1. CATEGORIES OF PERSONAL DATA SUBJECT TO PROCESSING | DEFINITIONS

The personal data provided – or otherwise acquired in accordance with applicable legislative and contractual provisions – related to, connected with, and/or instrumental to the evaluation of your experience on our website will be processed in accordance with the DPA and confidentiality obligations.

Personal Data: Any information related to an identified or identifiable person. In particular, we will process the following personal data: browsing data (for more information on the data collected through cookies, please refer to the Cookie Policy); data voluntarily provided by the user (through the submission of the form in the “Contact” section of this site, such as: first name, last name, email address, phone number).

Data Subjects: Natural or legal persons whose data is subject to processing (hereinafter also referred to as “You”).

Processing: Any operation performed on personal data, regardless of the means and procedures used, including collection, storage, use, review, communication, archiving, or destruction of data.

Communication: Making personal data accessible, such as allowing access, transmission, or publication.



2. IDENTITY AND CONTACT DETAILS OF THE DATA CONTROLLER

The entity that determines the purposes and means of this personal data processing is GTK Timek Group SA, a Swiss company with its registered office at Via alla Chiesa, 6802 Rivera, CH-107.360.500, represented by individuals authorized to sign in accordance with the entries in the Cantonal Commercial Register (hereinafter referred to as “GTK,” “Data Controller,” “Company,” or “we”).

The Data Controller can be contacted at the following address: privacy@gtk.ch



3. PURPOSE OF THE PROCESSING | DATA RETENTION PERIOD

PURPOSE OF THE PROCESSING JUSTIFYING REASON	PERIODO DI CONSERVAZIONE DEI DATI
<p>a) Activities strictly necessary for the user’s navigation on this website and to ensure its proper functioning.</p> <p>It should be noted that the computer systems responsible for the operation of this site acquire, during their normal operation, certain personal data whose transmission is implicit in the use of Internet communication protocols. This category of data includes the IP addresses or domain names of the computers and terminals used by users, the URI/URL (Uniform Resource Identifier/Locator) addresses of the requested resources, the</p>	<p>The data will be retained until the end of the browsing session.</p> <p>For data processed with technical cookies, please refer to our Cookie Policy.</p>

time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numeric code indicating the status of the response from the server (success, error, etc.), and other parameters related to the user's operating system and computing environment.	
b) Obtain anonymous statistical information about the use of the site.	Please refer to our Cookie Policy.
c) Respond to requests received through the "Contact" section."	The data will be retained for up to one year from the receipt of the request.

3.1 MODALITÀ DI TRATTAMENTO DEI DATI

The processing will be carried out using methods and tools aimed at ensuring the highest level of security and confidentiality, by individuals specifically trained for this purpose. The personal data collected will be kept in a form that allows the identification of the data subjects for no longer than necessary to achieve the purposes for which the personal data is processed.



4. RECIPIENTS OF PERSONAL DATA

We may share personal information with employees and/or personnel acting under the authority of the Data Controller (who are properly trained for this purpose), as well as third parties bound to GTK by a contractual relationship, in order to fulfill contractual obligations and achieve one or more of the aforementioned purposes of processing. These third parties will process the data provided as data processors or independent data controllers. Specifically, we may share the personal data collected with the following categories of recipients:

- a) entities that provide services related to the operation of this website, GTK's IT system, and telecommunications networks (e.g., hosting providers, webmasters);
- b) assistance and consulting companies (e.g., web agencies);
- c) competent authorities for compliance with legal obligations and/or public authority requirements, upon request.



5. TRANSFER OF PERSONAL DATA OUTSIDE THE CONFEDERATION

The site is based in Switzerland (hosting), and therefore, the personal data processed will not be transferred abroad.

6. RIGHTS OF THE DATA SUBJECT

In accordance with the FDP, the Data Controller recognizes the following rights of the data subjects (non-exhaustive list):

- The right to confirmation of personal data by the data subject, regardless of whether personal data is being processed or not, and if so, the right to access the personal data (Access);
- The right to rectify inaccurate personal data by the data subject (Rectification);
- The right to erase personal data (Erasure);
- The right to restrict the processing of personal data (Restriction);
- The right to receive personal data in a structured, and machine-readable format, and the



- right to transmit this data without hindrance to another controller (Data Portability);
- The right to object at any time to the processing of personal data concerning the data subject (Objection).

Notwithstanding other administrative and legal remedies, the data subject has the right to file a complaint with the Federal Data Protection and Transparency Officer if they believe that the processing of their personal data violates the provisions of the FDPA.

Of course, the data subject can exercise their rights by contacting the data controller using the contact details provided above.



7. ADDITIONAL INFORMATION | CHANGES | UPDATES

Data Security

The data controller implements appropriate technical and organizational measures to ensure a level of protection appropriate to the risk in accordance with Art. 8 FDPA and Articles 1, 2, 3 DPO in connection with Art. 32 of the GDPR. This considers the state of the art, implementation costs, as well as the nature, scope, circumstances, and purposes of the processing, as well as the likelihood and severity of the risks to the rights and freedoms of natural people.

Changes and Updates

The data controller reserves the right to review, update, add to, or remove this privacy policy at its discretion at any time. Changes will be indicated by the updated date.

Last update: 30.01.2025